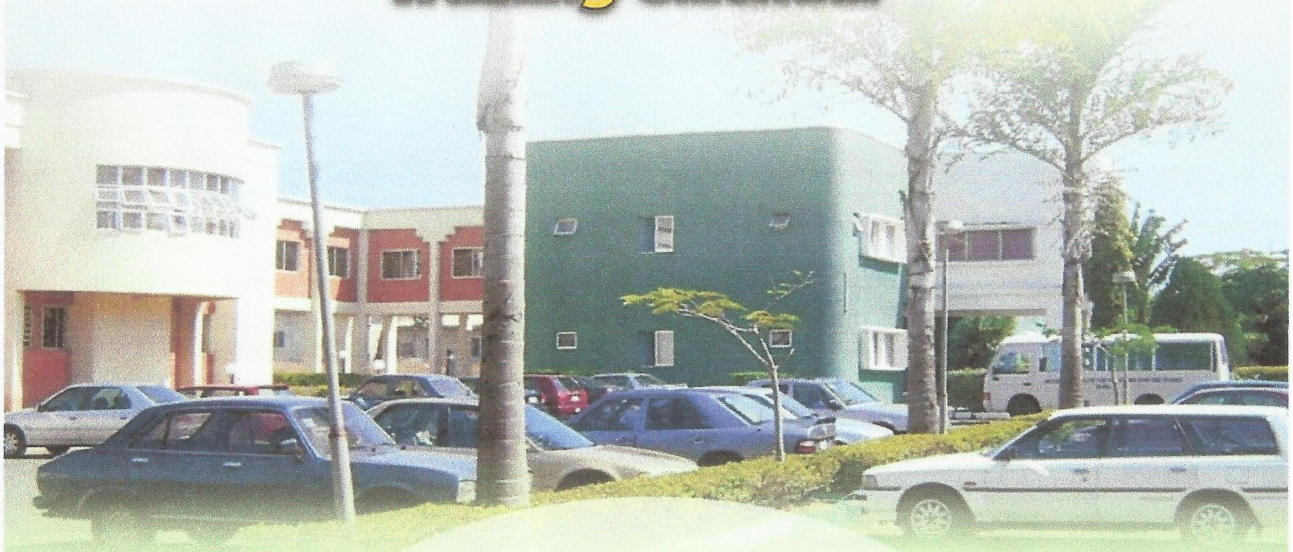
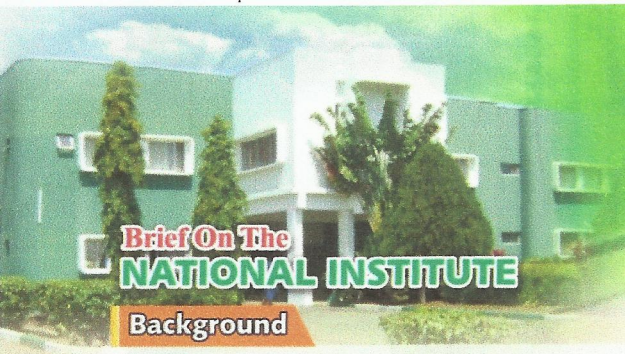
National Institute for Policy and Strategic Studies (NIPSS)

NIPSSConsult

2016 Training Calendar



- Policy, Strategy & Leadership Course (PSLC)
- Other Short Courses



Brief On The NATIONAL INSTITUTE

Background

The National Institute Policy and Strategic Studies (or the National Institute) was conceived as a high-level institution with the primary objectives of serving as the nation's foremost policy "think-tank", developing a crop of top-class technocrats of high intellectual capacity, who will conceptualise and anchor the implementation of innovative and dynamic policy initiatives and strategies critical for national development.

Objectives

The National Institute serves as a high level centre for reflection, research and dialogue. Here, academics of excellence, seasoned policy initiators and executors and other citizens of mature experience and wisdom, drawn from all walks of life, meet to reflect and exchange ideas on the great and critical issues of society, particularly as they relate to Nigeria and Africa, within the context of a constantly changing world. The Institute aims to be a model for inculcating the highest national ideas and achieving the best results from a rational deployment and utilization of resources. To achieve these objectives, the Institute, among other things:

a. Conducts courses for top level policy makers and executors drawn from different sectors of the country, with a view to widening their outlook and perspectives on issues and improving their conceptual capacity, quality of analysis and decision making;

b. Conducts research into the social, cultural, economic, political, scientific, technological, security and other problems that face Nigeria with a view to contributing to the search for their solutions;

c. Conducts seminars, workshops and other action-oriented programmes for leaders and potential leaders in the public service, the private sector, political organisations, professional bodies and other groups with a view to enhancing their appreciation of long-range national plans and objectives, and applying themselves to solving these problems;

d. Organises brainstorming sessions for the purpose of discussing urgent national issues and recommending policy measures for their solution; and

e. Disseminates information through published works, monographs and reports on any part of its activities.

Vision:To be the apex centre of policy, research and reflection for a better Nigerian and human society.
Mission:To serve as the centre for policy, advocacy, advice and training for Nigeria and Africa in the context of a dynamic and changing world.
Motto: ...towards a better society.

NIPSSConsult

The National Institute Consulting (NIPSSConsult) was established in 2007 as a wholly owned limited liability Management Consultancy firm to serve as a vehicle for the effective implementation of one of the key mandates of the Institute. This mandate is to conduct short term executive management development and leadership programmes and courses as well as render other management consultancy services such as human resource development/recruitment, in-house trainings, performance management and evaluation, feasibility/viability studies, project/programmes analysis, evaluation and monitoring, market surveys, manpower audit/mapping, etc. NIPSS Consult currently conducts the Policy, Strategy and Leadership Course aimed at enriching the leadership skills of middle-to-top level management personnel in both the public and private sectors. It also run other scheduled short term executive development courses as well as engages in collaborative capacity enhancement projects for Federal MDAs,State Governments and Private Sector Organisations. NIPSSConsult's cardinal principle is to operate as a first class management consultancy outfit to deliver on the above mandate of the Institute as well as enhance it's financial self-sustainability.

Vision

To become the preferred choice locally and internationally in the Consultancy industry, and through its activities, expand the intellectual frontiers of knowledge for a better Nigerian and human society

Mission

To consistently produce excellent services, which are of the best standards, using the best practices in the industry

Policy, Strategy and Leadership Course (PSLC)

Background

The highly competitive global economic order emphasised the need for conscious and enlightened planning and focused management of national resources. Good public governance - the key imperative for economic advancement and political stability in today's multi-variant society - can only be achieved through the practice, at multiple organisational levels, of intelligent planning and systematic deployment of resources to deliver targeted optimum benefits to all stakeholders. Today's Nigeria, therefore, needs to re-strategise by re-tooling the personnel in both government and business with the understanding and application of modern policy formulation and strategic management skills to problem-soliving and pursuit of developmental goals.

This is what the Policy, Strategy and Leadership Course (PSLC) seeks to achieve. This four-week course is designed to provide deep conceptual framework for middle-to-top-level public and private sector executives whose analytical skills need to be sharpened to enable them perform effectively as functional and strategic business unit (SBU) managers. Since specific organizational goals are tied to the functions of this level of managers and they are directly responsible for utilizing organizational resources, they need to be effectively tuned to the global institutional vision and direction while at the same time possessing the technical and managerial capabilities to combine human and material resources to effect. Their input is key to policy formulation just as their buy-in is important for policy implementation. The course involves intensive studies in policy formulation, strategy development, resource deployment and practicing "effective leadership."

Who Should Attend

- Deputy Directors/Assistant Directors in Federal and State Public Services
- Military Personnel and Officers of the rank of Lt. Colonel and Major in the Nigerian Army and their equivalents in the Navy, Airforce, Police and other Quasi-military/ Security agencies.
- National Assembly and Judicial Officers of appropriate ranks.
- Senior Managers & other functional/strategic business unit managers of Private Sector Organizations, Public Corporations, Professional Bodies and NGOs.

Course Structure/Curriculum

The course is structured into three modules:

The Policy Module

Designed to expose participants to a working knowledge of the concept of policy in various contexts, its elements, character, approach to formulation, articulation, documentation and implementation. Provides hands-on learning of the relevant techniques for tracking policies and evaluation of their effectiveness and inculcates skills for carrying out policy analysis with a view to modifying, enriching or redirecting a particular policy.

The Strategy Module

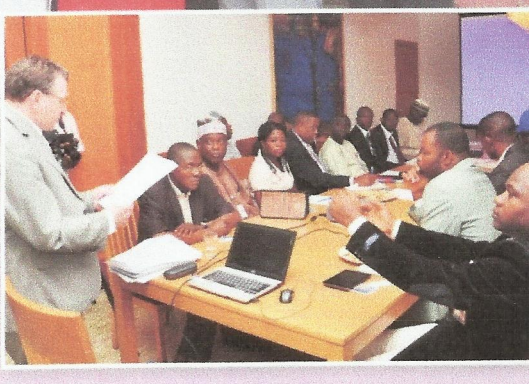
Defines and conceptualizes the term "Strategy" especially within the context of its components, i.e. ends, means and ways. Teaches the skills, knowledge and expertise required to formulate, document, implement and track organizational or national strategies. The module also explores strategic planning processes and techniques such as environmental scanning, visioning, organizational missions, goals and targets setting and strategy alignment.

Leadership and Management Module

Designed to acquaint participants with modern leadership practices, thoughts and imperatives of national development. It dwells on various modern management techniques, efficiency tools and processes with a view to expanding managers' frame of reference for quality decision making. In addition, the module discusses the principles of good leadership, how to cultivate exceptional leadership traits and imbibe effective management styles and good corporate governance principles.

2016 Schedule

Session	Dates
1st Quarter:	Monday 4th – Friday 29th April 2016
2nd Quarter:	Monday 6th June – Friday 1st July 2016
3rd Quarter:	Monday 1st – Friday 26th August 2016
4th Quarter:	Monday 3rd – Friday 28th October 2016

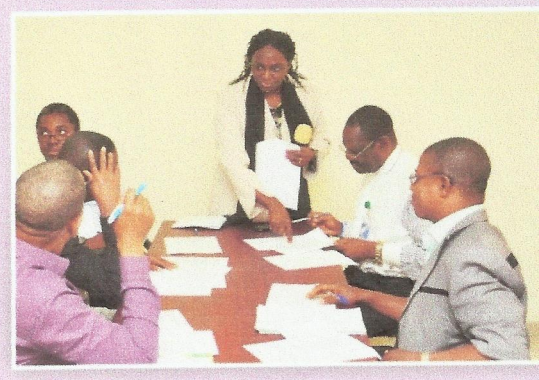


Mode of Delivery

The latest training techniques will be employed with sessions on hands-on simulation exercises, case studies, workshops and syndicated work, study tours, experience sharing, brain-storming and lectures.

Study Tour

2-Day experience sharing visits to strategic public or private sector organisations whose mandate are key to the specific public policy in focus during each Course.



Venue

National Institute for Policy and Strategic Studies (NIPSS), Kuru, Jos, Plateau State.

Course Fee

The Course fee of **N495,000.00 (Four Hundred and ninety-five thousand Naira)** only, per participant covers tuition, course packs, training materials, tea-break, group lunch and medical deposit.

Accomodation

Limited space available on campus on first come first served basis. Arrangement has also been made for group accommodation with selected hotels within the Institute's environs.

NIPSSCONSULT
2016 TRAINING CALENDER

SHORT COURSES

	COURSE Titles	Duration	Fee	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Leadership Groom (Becoming a Leader)-Entry Level Leadership Course.	5 Days	N169,000.00	PSLC			11 - 15					
2	Policy Formulation, Analysis and Implementation				9 - 13							
3	Attaining Cutting Edge Performance – Strategic Management for 21st Century Executives.				16 - 20							
4	Critical Thinking for Strategic Problem Solving and Decision Making				23 - 27							
5	Organisational Dynamics and Efficiency.					PSLC				31 - 4		
6	Executive Leadership Course for Command Responsibility.						18 - 22					
7	Change Management: Initiating, Leading and Managing Change										7 - 11	
8	Effective Corporate Governance for Directors.							PSLC			14 - 18	
9	Governance, Leadership and Management for Local Government Administrators.								19 - 23			
10	Macro-Economic and Financial Policies Analysis .								26 - 30			
11	Effective Parliament Oversight for Legislators.						25 - 29			PSLC		
12	Budgeting and Appropriation/Course for Legislators/Legislative Aides								5 - 9			

Policy Strategy and Leadership Course (PSLC)

1	Monday April 4 - Friday April 22, 2016	4 Weeks	N495,000.00	4 -29								
2	Monday June 6 - Friday July 1, 2016					June 6 - July 1						
3	Monday August 1 -Friday August 26, 2016							1-26				
4	Monday October 3 - Friday October 28, 2016									3-28		

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OTHER UNSCHEDULED SHORT COURSES

1. Advanced Leadership and Management Course.
2. Team Building and Management.
3. Performance Management for Productivity.
4. Public Sector Budgeting and Financial Management.
5. Managing the Human Resource Function.
6. Administering the Modern Public Service.
7. Strategic Planning: The Scenario Analysis Approach.
8. Personal Efficiency Improvement Programme (PEIP) for Senior Executives.
9. Negotiating for Value: Skills and Processes.
10. Writing and Presentation Skills for Senior Executives.
11. Project Management.
12. Public Procurement Management: Generating Value.
13. Tax Policy and Administration.
14. Legislative Drafting.
15. Understanding Legislative Processes and Procedures.
16. Legislative Records Management.
17. The Role of Committees in Effective Legislation.
18. Strategic Planning and Management for Legislators.
19. Constituency Management and Public Relations for Legislators.
20. Economic Analysis and Scanning for Business Executives.
21. Public Policy Implication for Businesses.

Note:

- **Each of the above courses can be customised and run to meet peculiar training needs of a group of employees in an organisation.**
- **For further information (curriculum, dates, venue, fees, etc) on all NIPSSConsult courses and programmes, please visit the Institute's website: www.nipsskuru.gov.ng or send an email to nipssconsult@yahoo.com, nicu.nipss@gmail.com; or call Asipita: 08033119514; Sandra: 08065609078; Kemi: 08060595233.**

"Before you are a leader, success is all about growing yourself ... When you become a leader, success is all about growing others"
- Jack Welch

PAYMENT OF COURSE FEES

E-PAYMENT

i. Login to: Remita.net
ii. Click "Pay a Federal Government Agency"
iii. Under name type: "National Institute for Policy and Strategic Studies" and select.
iv. Under Name of Service/purpose, select: **"Consultancy."**
v. Follow the instruction to complete payment by typing the relevant information:
   a) Description: **Course Fee.**
   b) Others: Amount, Payer's Name, e-mails and Phone Number.
   c) Input the Security Code e.g. "m5cy."
   d) Click on "Process Payment."
vi. Print your Remita Retrieval Reference (RRR) and proceed to make payment via one of the option available (Internet Banking, Bank Branch or Card/E-wallet).

DIRECT PAYMENT AT THE POINT OF REGISTRATION

I. Bank Draft/Manager Cheque payable to "National Institute for Policy and Strategic Studies" or
ii. Cash to be receipted for onward remittance into the Institute's Account via the above Remita Platform.

Contact Information

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NIPSSConsult

"... Quality Service using best practices to enrich human capacity in the global environment"